



APPENDIX 1

OVERVIEW & SCRUTINY TOPIC PROPOSAL

This form can be used for either a Task Group or a Short Sharp Review topic proposal.

Completed forms should be returned to scrutiny@bromsgrove.gov.uk – Democratic Services, Bromsgrove District Council.

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| Name of Proposer: Cllrs Luke Mallett and Brian Cooper | |
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| Date: 12 th January 2016 | |

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| Title of Proposed Topic (including specific subject areas to be investigate) | Strategic Review of the CCTV Operation |
| Background to the Proposal (Including reasons why this topic should be investigated and evidence to support the need for the investigation.) | <p>An item was placed on the Cabinet Work Programme which focused on CCTV in Bromsgrove, which arose as a consequence of a Notice of Motion at Council on 15th July 2015. This item was scheduled to outline the findings of a cross party task and finish review that was set up to look at CCTV. It is important to note that this task and finish review was an independent review and not part of the O&S Board's work programme.</p> <p>As a consequence, the O&S Board had requested an opportunity to pre-scrutinise this final piece of work, which was later withdrawn from the Cabinet Work Programme. Officers attended the meeting of the Board on 19th December 2016 to provide background information and details of the review which was undertaken.</p> <p>A number of concerns were raised by Members at that meeting in respect of the allocation of CCTV cameras, and in determining that allocation (particularly timescales and decision makers).</p> |

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| | <p>Following discussions at its meeting, the Board were unanimous in its views that the matter needed further investigation from an Overview and Scrutiny perspective to ensure that the service met the needs of residents, was fit for purpose and provided value for money.</p> <p>It is not the intention of the Board to repeat the work which was carried out by the original Group and its findings are attached to this scoping document as background papers and supporting evidence.</p> | | | |
| <p>Links to national, regional and local priorities</p> <p>(including the Council's strategic purposes)</p> | <p>Council Priority:</p> <ul style="list-style-type: none"> • Keep my place safe and looking good. <p>Bromsgrove Partnership Priorities:</p> <ul style="list-style-type: none"> • Reduce the fear of becoming a victim of domestic burglary • Protect Communities by tackling domestic abuse, youth related anti-social behaviour and supporting vulnerable people. • Maintain safe clear streets by tackling night-time economy and reducing graffiti. | | | |
| <p>Possible Key Objectives</p> <p>(these should be SMART – specific, measurable, achievable, relevant and timely)</p> | <ul style="list-style-type: none"> • Understand and validate the process and monitoring of CCTV cameras and its ongoing review. • Understand the barriers to putting new CCTV Cameras in place. • To gain a better understanding and if necessary, make recommendations to Council regarding the placement, process and development of the service. | | | |
| <p>Anticipated Timescale for completion of the work.</p> | <p>It is anticipated that a maximum of 6 meetings will need to be held to carry out a Short Sharp Review.</p> | | | |
| <p>Would it be appropriate to hold a Short Sharp Inquiry or a Task Group? (please tick relevant box)</p> | <p>Task Group</p> | | <p>Short Sharp Inquiry</p> | <p>X</p> |

OFFICE USE ONLY - TO BE COMPLETED WHEN THE TOPIC PROPOSAL IS ACCEPTED

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| Evidence | |
| Key documents, data, reports | |
| Possible Site Visits | |
| Is a general press release required asking for general comments/suggestions from the public? | |
| Is a period of public consultation required? | |
| Witnesses | |
| Officers | |
| Councillors (including Portfolio Holder) | |
| Any External Witnesses | |